



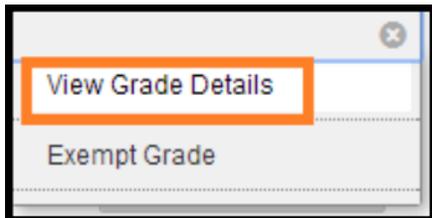
Forward thinking. World ready.

Clearing an Attempt

1- Access the Grade Center: From the Control Panel menu, click **Grade Center>>Full Grade Center**



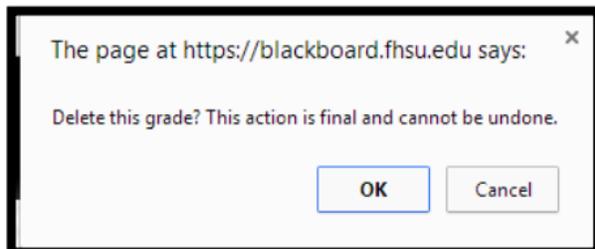
2- While in Grade Center, hover over a cell | click the **contextual menu** button>>choose **View Grade Details** from the list.



3-From the **Attempts** Row of the table, click the **Clear Attempt** button

Attempts	Manual Override	Column Details	Grade History		
Date Created	Date Submitted (or Saved)	Value	Feedback to User	Grading Notes	Actions
Apr 30, 2014 1:55:49 PM	Apr 30, 2014 1:55:49 PM (Completed)	8.00	Be sure to include your own personal perspective about the research.	Allow for additional attempts.	Grade User Activity Clear Grade Edit Grade

4- Click **OK** when asked to confirm the action.



Now the student can resubmit the assignment or retake the test