

Forward thinking. World ready. Clearing an Attempt

1- Access the Grade Center: From the Control Panel menu, click Grade Center>>Full Grade Center



2- While in Grade Center, hover over a cell | click the **contextual menu** button>>choose **View Grade Details** from the list.

	8						
View Grade Details							
Exempt Grade							

3-From the Attempts Row of the table, click the Clear Attempt button

Γ	Attempts	Manual Override	Column Details		Grade History		
	Date Created	Date Submitted (or Saved)	Value	Feedback	to User	Grading Notes	Actions
	Apr 30, 2014 1:55:49 PM	Apr 30, 2014 1:55:49 PM (Completed)	8.00	Be sure to personal research.	o include your own perspective about the	Allow for additional attempts.	Grade User Activity Clear Grade Edit Grade

4- Click **OK** when asked to confirm the action.

The page at https://blackboard.fhsu.edu says: ×					
Delete this grade? This action is final and cannot be undone.					
	ОК	Cancel			

Now the student can resubmit the assignment or retake the test

Questions? Contact TigerTech at 785-628-3478. FACULTY ONLY email bbsupport@fhsu.edu.