



Forward thinking. World ready.

Connecting your microphone

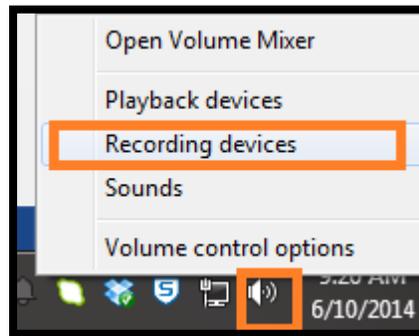
To VoiceThread

Before attempting to record an audio comment in VoiceThread please make sure that:

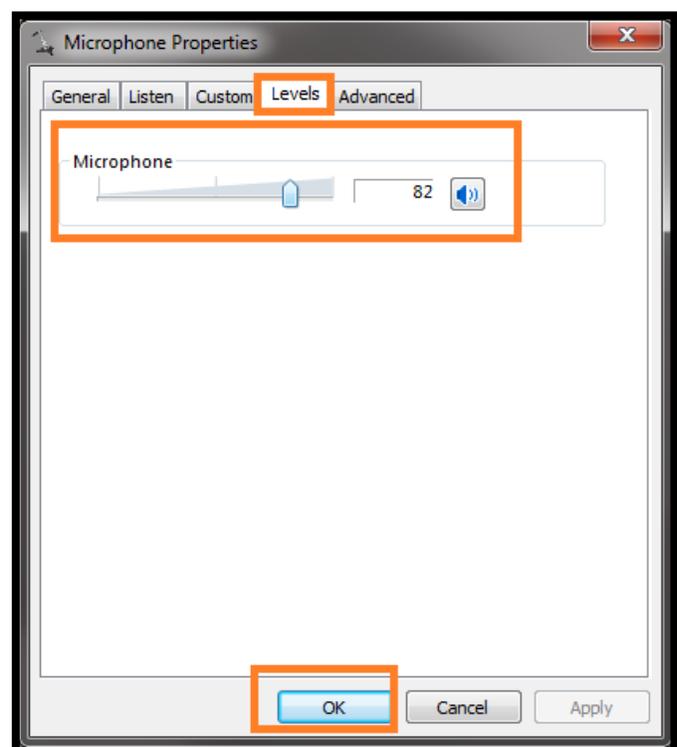
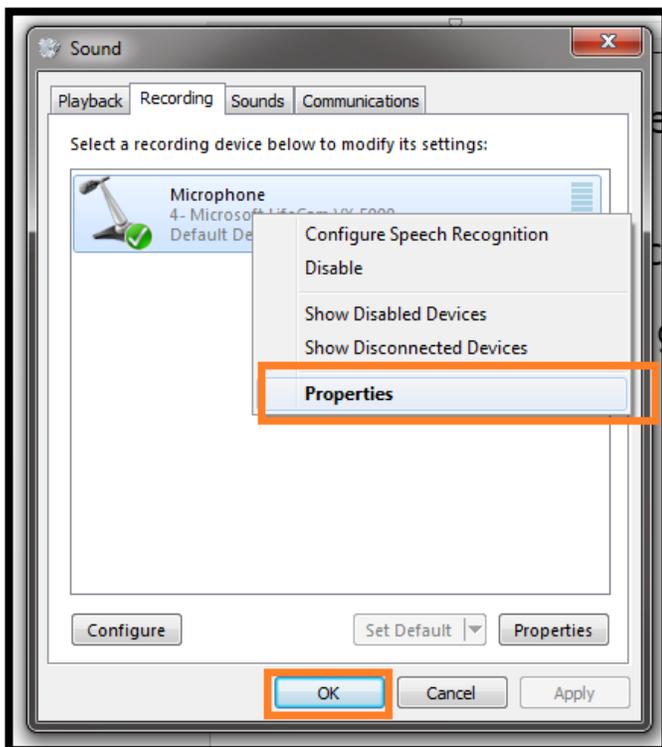
- You have a working microphone in your computer: either connected through a headset or integrated.
- Your microphone is not muted and not disabled:

PC users:

1- Right click on the speaker icon on the right bottom corner, then select "Recording Devices"



2-Select the microphone you want to use and make sure the volume levels are adjusted correctly by clicking on "Properties">>>"Levels" Adjust the level then click "OK" to save changes.





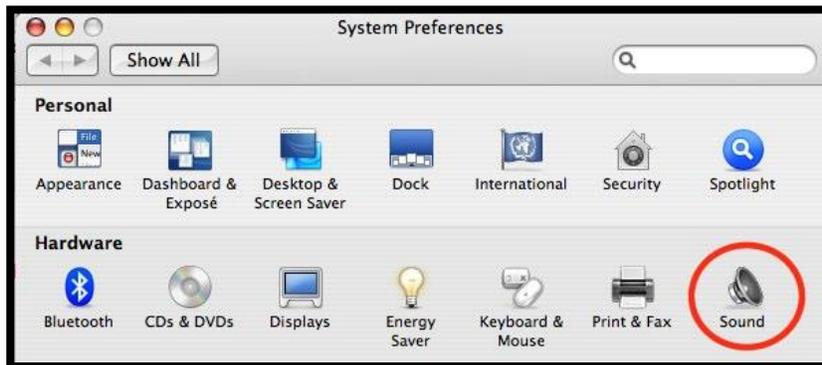
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MAC users:

1-Open up System Preferences:



2-Go to "Sound"



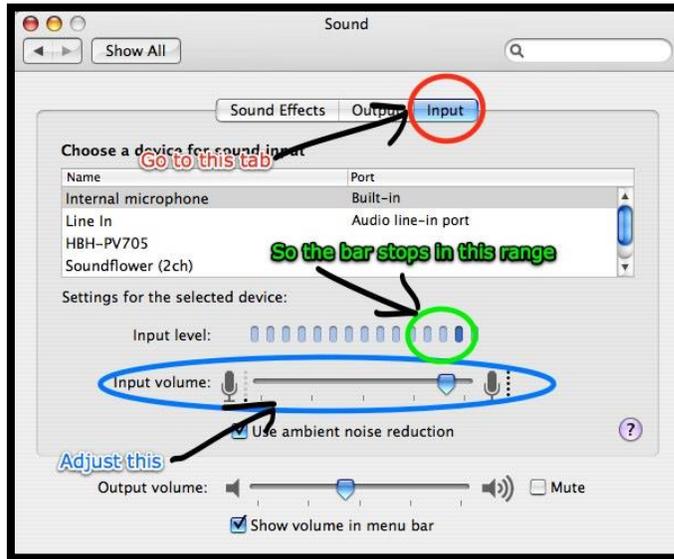


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3-Adjust the level so that when you speak loudly, the blue bar reaches the range shown

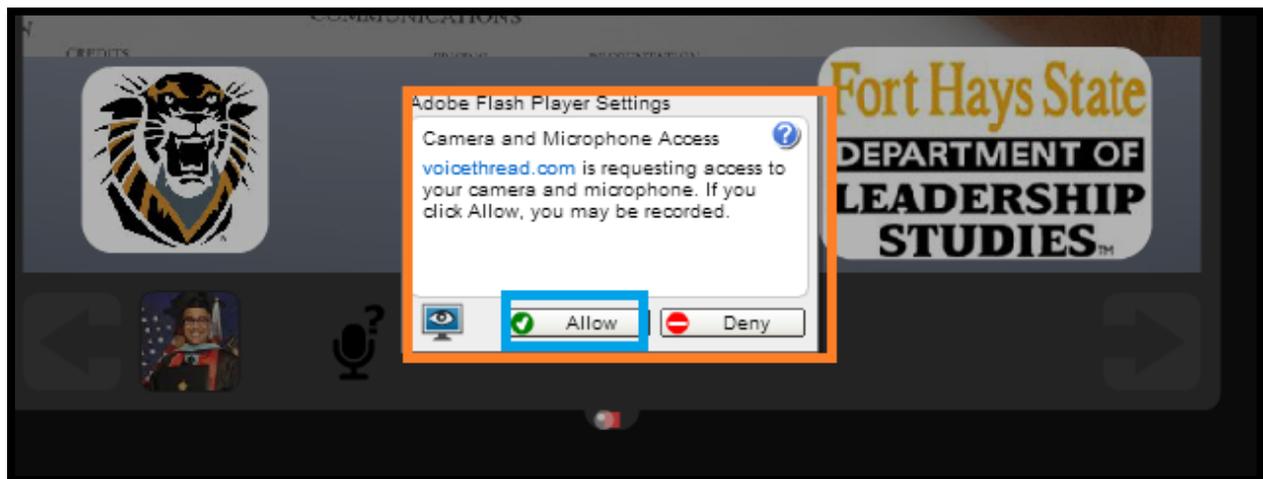


Once you have completed the above checklist: Open [VoiceThread](#) using a supported browser:

Firefox : We recommend using the latest version of Mozilla's Firefox. [Get it here!](#)

Chrome: We recommend using the latest version of Google Chrome. [Get it here!](#)

When you click on the “Record” button in VoiceThread to record an audio comment, you may get promoted to allow Adobe Flash detecting your microphone by a screen like this:



----->Click the “ALLOW” button.

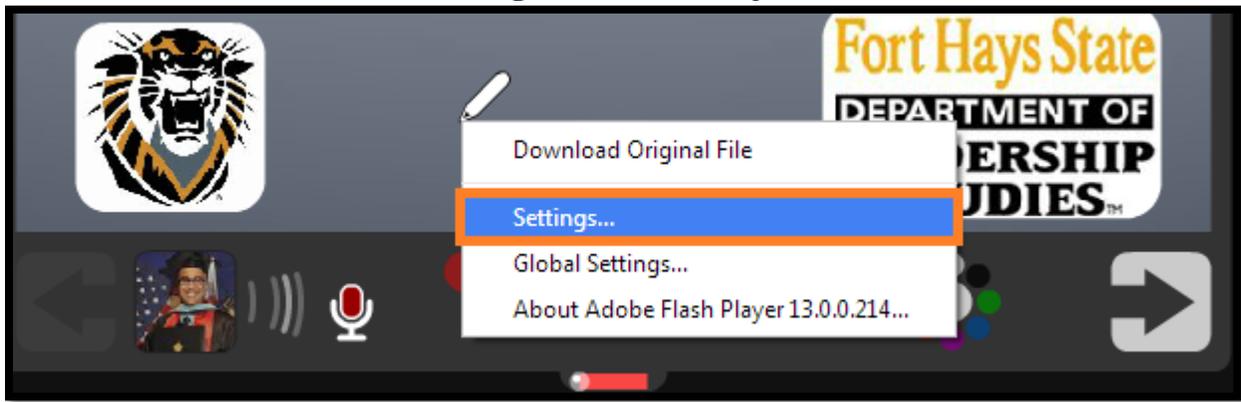
1-To make sure your computer microphone is connected to VoiceThread, hover your mouse in the record panel area, right click on your mouse and select “Settings”



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2-Click on the microphone icon:



3-Select from the drop down list the correct microphone that you have.

If you are using a headset with a microphone, select the microphone that says “headset”. If you are using a webcam with a microphone, select the microphone that says “webcam” like in the case of the picture below. Otherwise, select “Default”.





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4-After you made your microphone selection, you can test your microphone to make sure audio inputs are going through. Once you say few words, the green bar will go up and down depends on the volume which you can adjust. Make sure the “Reduce Echo” button is checked to have a better sound quality. Click close to save these changes and you should be good to go!

