



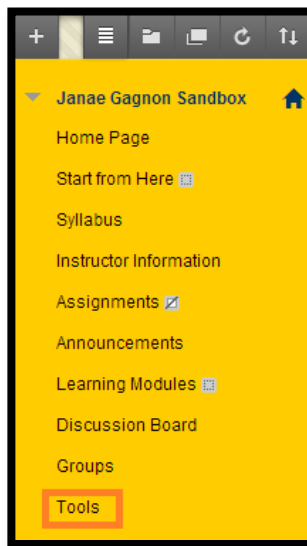
Forward thinking. World ready.

Editing Group Wiki Properties

When a Group is added to a course, you select the tools you want the Group to use by setting the tool availability. If the Wiki tool has been enabled, you can then edit the Wiki's properties from the Wiki Listing page.

To Edit Group Wiki Properties

1. Select **Tools** from the **Content Menu**. The **Tools** page will open.



NOTE: To access the **Wiki Listing** page directly, you can create a **Tool** link in the **Content Menu** or add a link in another **Content** area (for example, Course Documents). However, in a **Content** area you cannot create a link directly to a **Group Wiki**.

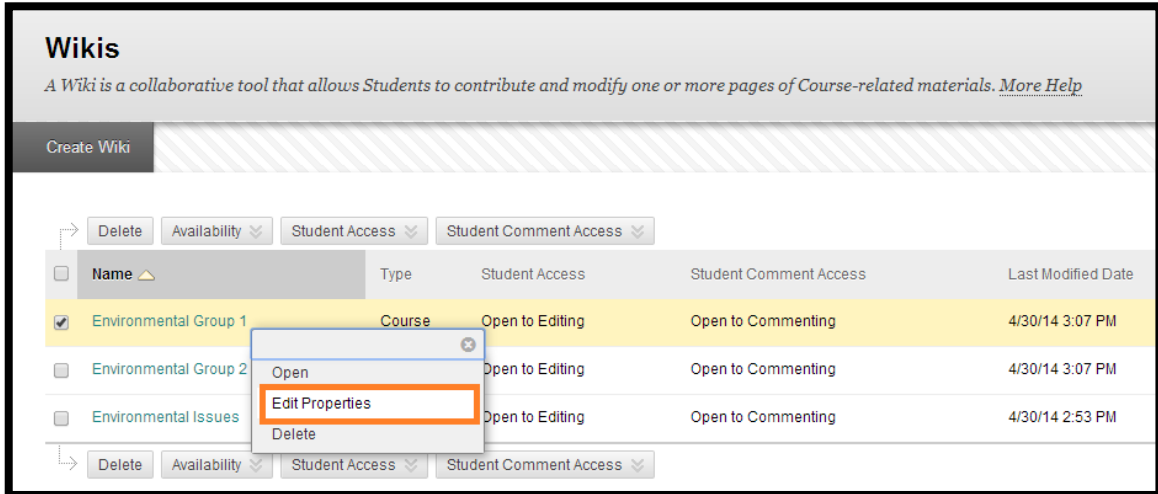
2. Select **Wikis**. The **Wiki Listing** page will open.





Forward thinking. World ready.

3. On the **Wiki Listing** page, hover your cursor over the **Group Wiki** name that you want to make changes to and click the **Options Menu** drop down arrow that appears. Select **Edit Properties**.



The **Edit Wiki page** will open.

4. In section #3, under Wiki Participation, choose from the following options.

Student Access

Closed to Editing – Group members will no longer be able to edit the Wiki.

Open to Editing – Group members can edit the Wiki.

Student Comment Access

Closed to Commenting – Group members will no longer be able to comment.

Open to Commenting – Group members can comment.

NOTE: A student must be a member of the Group to make a comment.

Viewers

Group Members Only – Only Group members can view the Wiki.

All Course Members – All course members can view the Wiki.

3. Wiki Participation

Student Access Closed to Editing Open to Editing

Student Comment Access Closed to Commenting Open to Commenting

NOTE: These options can be changed at any time.

5. Click **Submit** and then repeat steps 3 and 4 for each **Group Wiki**.

Questions? Contact TigerTech at 785-628-3478. FACULTY ONLY email bbsupport@fhsu.edu.