

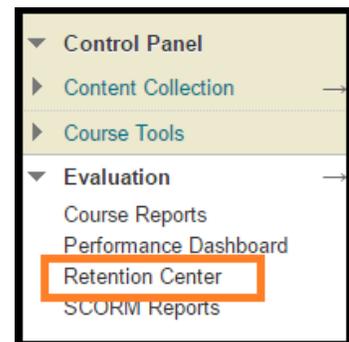


## Retention Center: An Overview

Retention Center is a tool that provides an easy way to view which students in your course are at risk. Based on rules that are already set and rules you create, students' engagement and participation are visually displayed, which quickly alert you to potential risk. From the Retention Center, you can communicate with struggling students and help them take immediate action for improvement.

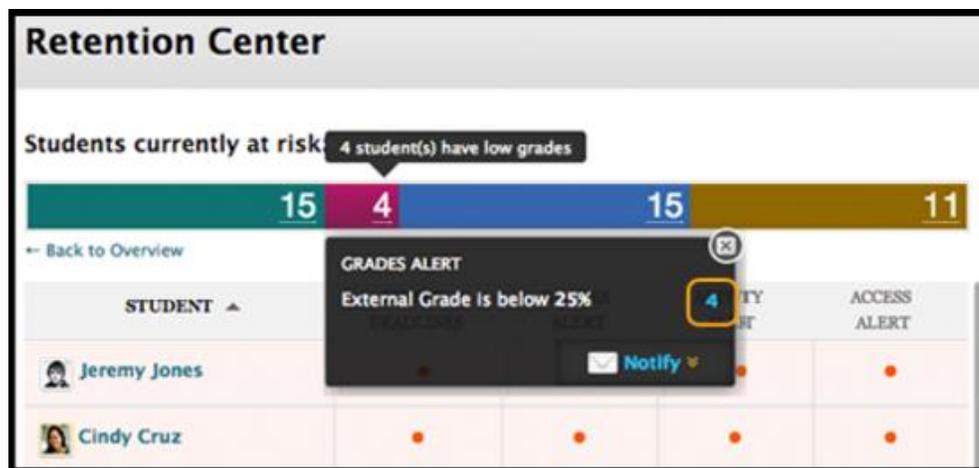
### To access the Retention Center:

1. Click on the drop down arrow on the evaluation tab under the Control Panel
2. Click on the Retention Center tab.



### Retention Center

The retention center page displays a color bar which shows you how many students are at risk in certain categories. You can click on any color on the bar to view the alert box, it includes the rule that was triggered and the number of students triggering the alert. The number that can be clicked on, which will display a list of the students triggering the alert.



The retention center also includes an At-Risk Table. The table displays which students are at risk in one or more of the four categories. The table is sorted by most at-risk students and then alphabetically. The



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red dot is an indicator for which category the student is at risk for. You can click on the red dot for more information, to email the student, or to include them in the student monitoring section.

The screenshot shows the 'Retention Center' dashboard. At the top, there's a bar chart with four segments: 18 (green), 20 (pink), 4 (blue), and 6 (yellow). Below this is a table with columns: MISSED DEADLINES, GRADES ALERT, ACTIVITY ALERT, and ACCESS ALERT. The first row is for Jerry Westley, with a red dot in the MISSED DEADLINES column. A modal window is open for Jerry Westley, showing 'MATCHING RISK FACTORS':

- 1 deadline has been missed by more than 5 days
- 3 deadlines have been missed by more than 2 days
- Midterm Test has been missed by more than 2 days

The modal also shows 'Missed Deadlines: 3' and 'View late submissions'. There are 'Monitor' and 'Notify' buttons. Other students listed include Kerry Kwok, Hilary Lopez, and Ray Gonzalez.

You can also click on a student's name to access their "Retention Status" page. The page includes their risk factors and the notification emails you have sent.

The screenshot shows the 'Retention Status' page for a student named 'Bb Student' (AT RISK). It includes the FHSU logo and 'Monitor' and 'Notify' buttons. Below is a table of risk factors:

MISSED DEADLINES	GRADES ALERT	ACTIVITY ALERT	ACCESS ALERT
None	11.39% 0.00% above average External Grade is below 60 points	0% above average	4 day(s) ago Last access more than 1 day(s) ago

There is a 'show all rules' link. Below is a 'Notification History' section with a message: 'Sent: Apr 21, 2016 @ 2:38 PM. Sent By: Jessica Rodriguez-Chavez. TSTL000\_12/JessicaR\_Sandbox: Course Grades Alert to Bb Student. Your grades have triggered an alert from this course. Please contact your instructor for details.'