



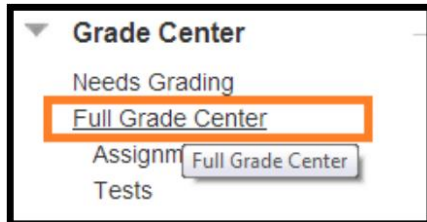
Forward thinking. World ready.

Reviewing SafeAssign Assignments in Blackboard

Step 1: Go to the Control Panel at the bottom left of the page.

Step 2: Click on Grade Center.

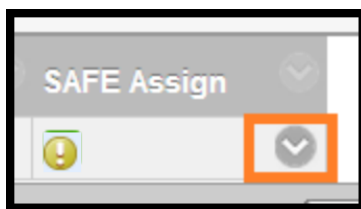
Step 3: Click on Full Grade Center.



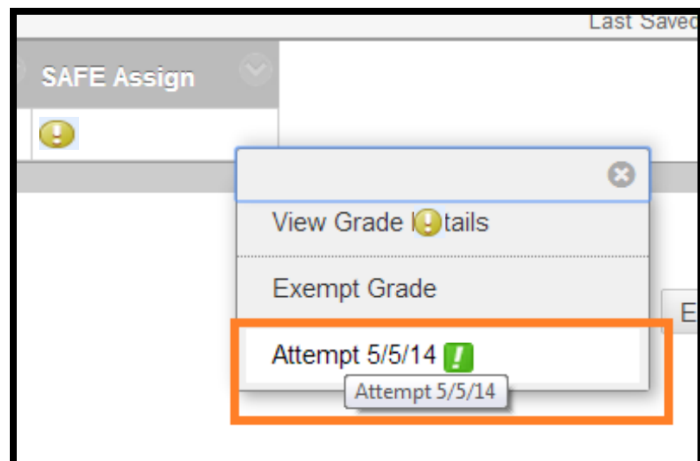
Step 4: Locate the SafeAssign Assignment column in the Grade Center (below is just an example). For each SafeAssignment your students have submitted, you will see a green exclamation mark icon.

Last Name	First Name	Weighted Total	Total	SAFE Assign
Student	Bb	77.50%	57.00	!

To view the attempt, place your cursor in the table cell with the green exclamation point. When your cursor is in the cell, a gray drop down arrow will appear.



Step 5: Click on the gray drop down arrow and it will bring up a menu. Select the attempt you want to grade (in the example below, you would select "Attempt 5/5/14").








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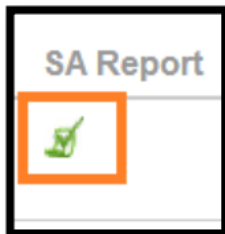
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Step 6: A new screen will load where you can click on the attached file to view the student's assignment submission. Below is just an example: the first white text icon is a text-only version of the student's paper.

2. Student's Work						
Student ID	Name	Text	File	Matching	SA Report	Submitted
800-00-0070	Bb Student			100%		Mon, May 05, 2014, 10:50 AM Clear Attempt

The second green arrow icon is to download the student's original file.
The third green checkmark icon is the SafeAssign report.

Step 7: To view the SafeAssign Originality Report, click on the green checkmark icon (a new page will open up where you can see the report. The next page will guide you on how to read that report).



Step 8: Once you have reviewed the assignment, go back to the Blackboard screen and enter in a score. Click the blue Submit button when you are finished entering in feedback.



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Interpreting the SafeAssign Originality Report

This is an annotated example of a report provided by SafeAssign in Blackboard.



Print version is a text-only formatted version that is accessible and optimized for printing

Help Print

Matching index shows the percentage of the paper that matched other sources

Un-highlighted text indicates original text by the student (author).
Highlighted text indicates it corresponds with another source(s) which are indicated in the right side of the screen under Citations.

A number indicates which suspected source this text matched with the sources listed in the right side of the screen under Citations.

1 Respondus 4.0 User Guide for the Blackboard Learning System Rev.

May, 2013

2 Getting Started Computer Requirements Installation & Setup Activation Password Choose a Learning management system (LMS) Personality On-line Help

2 Student Menu Overview Opening a File Creating a File Test Bank Network Exam Wizard Importing Questions to Respondus Archive Wizard Changing the LMS Personality and Converting Files

Editing a File Overview Common Features Across all Question Types Question List and Expanded

Answers - Multiple Choice - True and False - Essay - Matching - Ordering - Fill in the Blank - Multiple Answers - Calculated - Jumbled Sentence - Either/Or - File Response - Opinion Scale - Numeric - Quiz Bowl - Fill in Multiple Blanks Adding Bold, Italics, Underline, and Super/Subscript Media Wizard HTML Editor Equation Editor Power Edit - Tables - Fonts, Formatting and Lists Spell Check Keyword Searches

3 Settings Overview Random Blocks Settings How to Save New Default Settings

3 Retrieval and Reports Overview Retrieving Reports for Exams/Surveys Retrieving an Exam, Survey or Pool from Blackboard Download Data

Suspected Entry: 99% match

Uploaded - Respondus40UserGuideBb.doc	Source - http://rit.austincc.edu/respondus/do...
Retrieval and Reports Overview Retrieving Reports for Exams/Surveys Retrieving an Exam, Survey or Pool from Blackboard Download Data	Retrieval and Reports Overview Retrieving Reports for Exams/Surveys Retrieving an Exam, Survey or Pool from Blackboard Download Data

4 Getting Started Computer Requirements Installation & Setup Activation Password Choose a Learning management system (LMS) Personality On-line Help

3 Respondus is a powerful tool for creating and managing exams that can be printed to paper or published directly to ANGEL, Blackboard, Desire2Learn, eCollege, WebCT, and other eLearning systems.

3 Exams can be created offline using a familiar Windows environment, or moved from one eLearning system to another.

4 Computer Requirements Respondus requires Windows XP or higher, 32 MB of RAM, 6 MB of free hard disk space, and a 800x600 monitor (1024x768 recommended)

4 Respondus is generally used in conjunction with a learning management system such as ANGEL, Blackboard, eCollege, WebCT, and can also be used with IMS QTI-compliant assessment systems.

3 Installation and Setup The Respondus installation program can be downloaded from the Respondus website (www.respondus.com)

CTEL000_146 - SANDBOX_AHMED

SAFE Assign

Eb Student

Mon, May 05 2014, 10:50 AM

100% match

Submission ID: 53758390

Respondus40UserGuideBb.doc

Word Count: 19,679

Attachment ID: 74209664

100%

Citations (5/5)

- 1 http://www.utoledo.edu/dl/faculty/Bb9/A...
- 2 http://blogs.maryville.edu/learn/files/201...
- 3 http://rit.austincc.edu/respondus/docs/...
- 4 http://www.pnc.edu/distance/wp-content...
- 5 http://www.iowaconline.org/uploaded/fi...

Resubmit to SafeAssign

Click on the magnifying glass to remove highlighting once you checked the source

Click on each source to see the full corresponding source

Use the Re-submit button after removing a highlighted sources to get another report

Click on a particular matching sentence (or paragraph) to view the source completion window. It shows the URL of the matching source document, the percentage of similarity and a direct comparison of each sentence.



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Sentence matching scores are the percentage probability that two sentences have the same meaning. This number can also be interpreted as the reciprocal to the probability that these two sentences are similar by chance. For example, a score of 90 percent means that there is a 90 percent probability that these two sentences are the same and a 10 percent probability that they are similar by chance and not because the submitted paper includes content from the existing source (whether or not it is appropriately attributed).

Overall score is an indicator of what percentage of the submitted paper matches existing sources. This score is a warning indicator only and papers should be reviewed to see if the matches are properly attributed.

Scores below 15 percent: These papers typical include some quotes and few common phrases or blocks of text that match other documents. Even these papers should have further analysis, as there is still a possibility of plagiarism.

Scores between 15 percent and 40 percent: These papers include extensive quoted or paraphrased material or they may include plagiarism. These papers should be reviewed to determine if the matching content is properly attributed.

Scores over 40 percent: There is a very high probability that text in this paper was copied from other sources. These papers include quoted or paraphrased text in excess and should be reviewed for plagiarism.