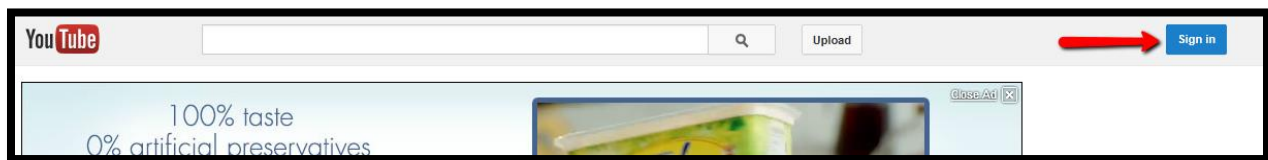




## Recording a Video In Youtube

Follow these steps to record video with YouTube capture. FHSU students are issued free lifetime Google accounts. The format for the account is [YourTigerTracksUsername@mail.fhsu.edu](mailto:YourTigerTracksUsername@mail.fhsu.edu). You can follow these steps below to upload your video to YouTube using the FHSU Google account or your own Google account.

- 1: Go to YouTube.com in order to get started.
2. Click **Sign in** button, located at the upper right corner of the screen.



3. Enter your FHSU Gmail address. The format is [YourTigerTracksUsername@mail.fhsu.edu](mailto:YourTigerTracksUsername@mail.fhsu.edu) (For example: [jlsmith@mail.fhsu.edu](mailto:jlsmith@mail.fhsu.edu))
4. Fort Hays State University TigerTracks login page will appear on the next page. Enter your **TigerTracks Username and Password**, and continue



# FORT HAYS STATE UNIVERSITY

## LEARNING TECHNOLOGIES

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The screenshot shows the TigerTracks login interface. At the top left is the university logo. To its right, the text reads "FORT HAYS STATE UNIVERSITY" and "Forward thinking. World ready". Below this is a black header with "Fort Hays State University" in white. The main content area has a light gray background and contains the following text: "Please enter your TigerTracks username and password to continue." Below this is a label "TigerTracks Username:" followed by a yellow input field. Underneath is a label "Password:" followed by another yellow input field. At the bottom left is a "LOGIN" button, and to its right is a "clear" link.

5. For the first time, you will receive a welcome message from YouTube. Click **Next** to get started.



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Welcome to YouTube! Let's get you started.

**Comedy**

- Shane Dawson TV (254 videos)
- RayWilliamJohnson (629 videos)
- Bad Teeth (198 videos)

**Sports**

- Real Madrid C.F. (2,802 videos)
- hickok45 (873 videos)
- Indiatimes present... (5,357 videos)

**Film & Entertainment**

- simonscat (42 videos)
- enchufetv (264 videos)
- Felipe Neto (52 videos)

**Gaming**

- elrubiusOMG (240 videos)
- Smosh Games (766 videos)
- HISHEdotcom (142 videos)

**Science & Education**

- AsapSCIENCE (69 videos)
- Vi Hart (75 videos)
- TED-Ed (613 videos)

**Beauty & Fashion**

- dope2111 (117 videos)
- cutepolish (184 videos)
- taliajoy18 (259 videos)

**Automotive**

- Saabkyle04 (1,559 videos)
- BMW (617 videos)
- Chevrolet's Channel (905 videos)

**Music**

- boyceavenue (210 videos)
- NMETV (1,920 videos)
- Pop music (453 videos)

**How-to & DIY**   **News & Politics**   **Cooking & Health**   **Lifestyle**

[Next >](#)

6. To the left of your username, you'll find a link called "Upload." Click on that.

7. For the first time, you will be asked to create a new YouTube channel. Simply click **OK** to proceed.

Upload as...

**Siyuan Zhou**  
From your Google Profile [Edit](#)

Create a new YouTube channel for your public videos and playlists. [Learn more](#)

[To use a business or other name, click here.](#)

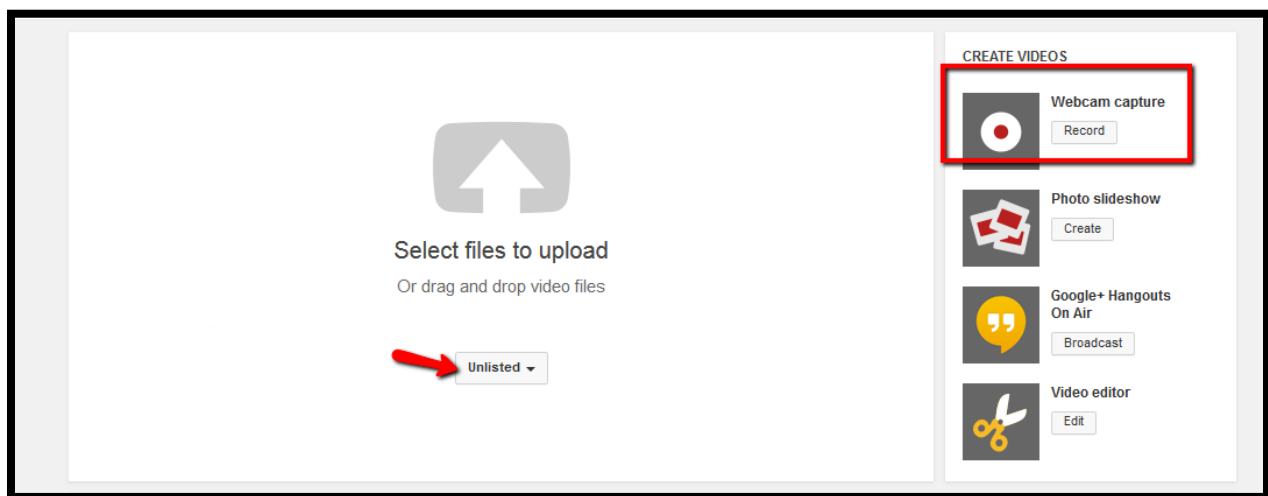
**OK**



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8. A new page will load and you'll be presented with several options on the right. The first option is a button labeled "Webcam Capture". You want to click the "record" button and make sure the option for video privacy is "**unlisted**" if you want to share the video only with your classmates on Blackboard.

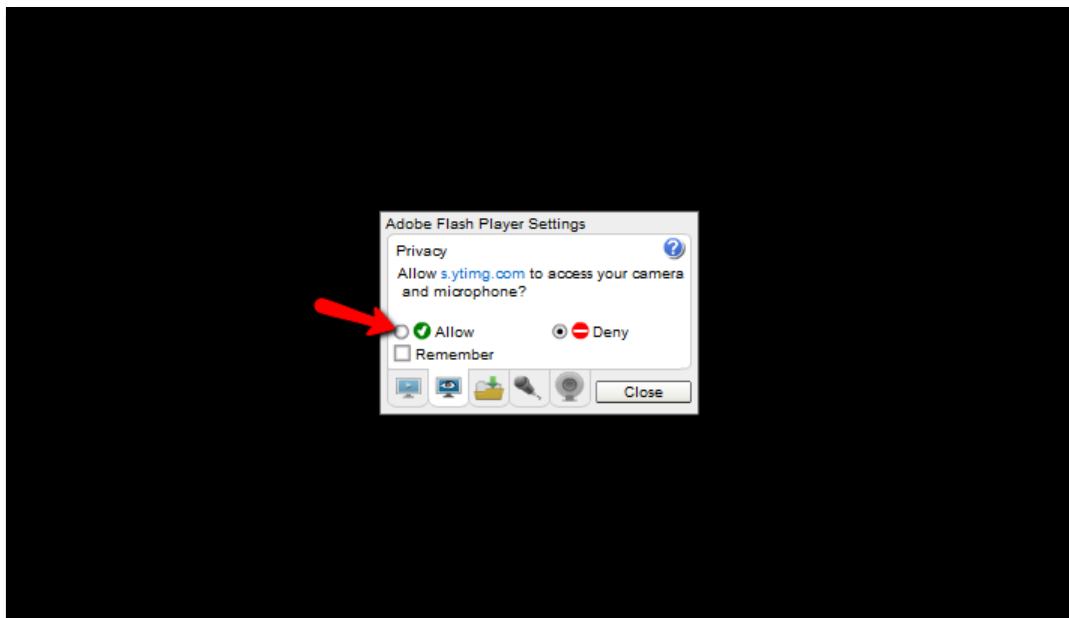
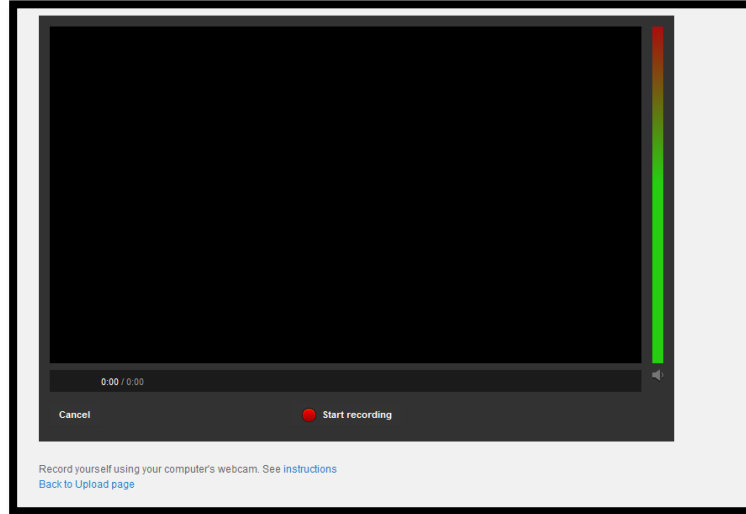
**Unlisted** means that only people who know the link to the video can view it (such as friends or family to whom you send the link). An unlisted video will not appear in any of YouTube's public spaces (such as search results, your channel, or the Browse page).



9. On the next page, you will see a black screen with a "Start Recording" button at the bottom. Click the "Start recording" button when you are ready to record your video. For the first time, you will be popped to "Allow" YouTube to access your camera and microphone. Please click "Allow" and close the window.



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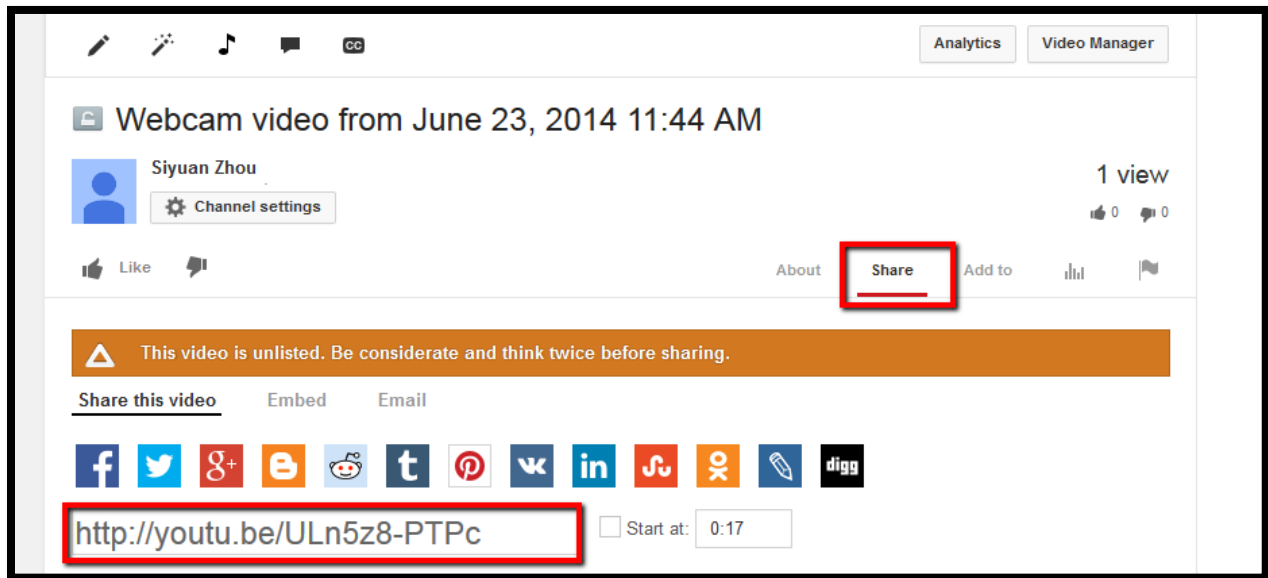


10. Once the video has finished uploading it will need to spend some time processing on YouTube's servers before it is ready for viewing online. You'll be able to watch it process at the top of the page. Once it reaches 100%, you'll see a link at the top of the screen that you can click to view your video. Alternatively, you can always find your videos by click on your username at the top left of the page and then choosing "Video Manager". This will let you access all the videos you have uploaded.



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11. When you're on your video's page, you'll be able to watch it and share it. You'll find a button labeled "Share" underneath the video that will provide you with a link to send to other people and post it to your Blackboard courses.



If your microphone or webcam is not detected by Youtube, please follow these steps to troubleshoot:

### Microphone:

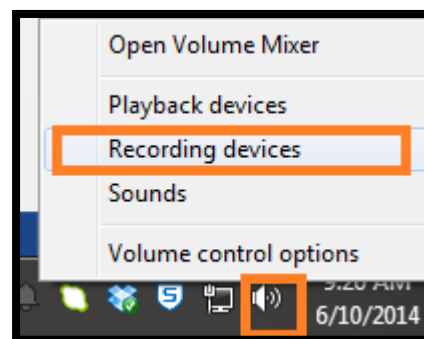
Before attempting to record an audio in Youtube please make sure that:

You have a working microphone in your computer: either connected through a headset or integrated.

Your microphone is not muted and not disabled:

PC users:

1- Right click on the speaker icon on the right bottom corner, then select "Recording Devices"



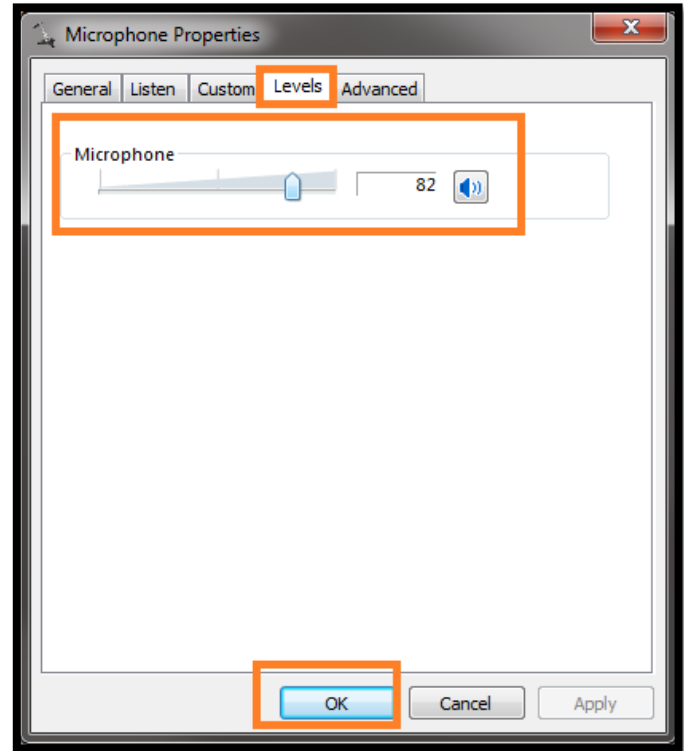
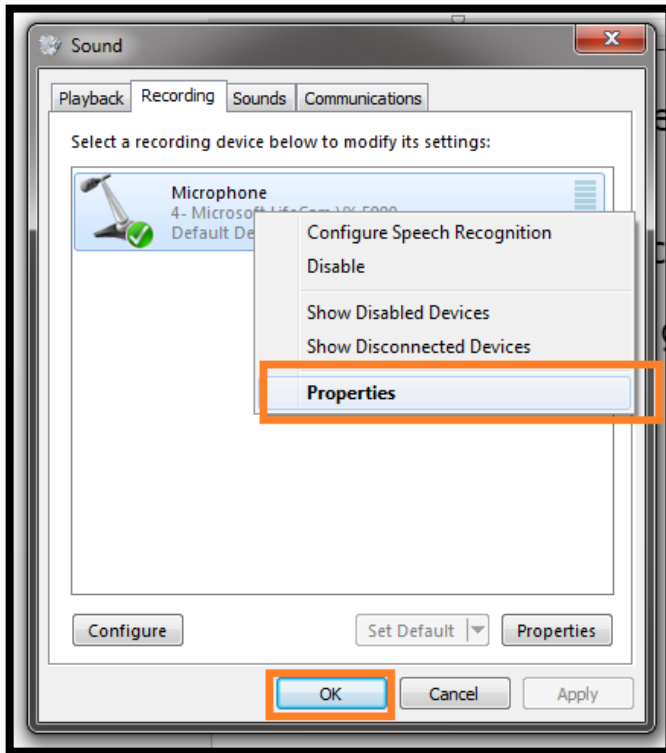


# FORT HAYS STATE UNIVERSITY

## LEARNING TECHNOLOGIES

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2-Select the microphone you want to use and make sure the volume levels are adjusted correctly by clicking on “Properties”>>>”Levels” Adjust the level then click “OK” to save changes.





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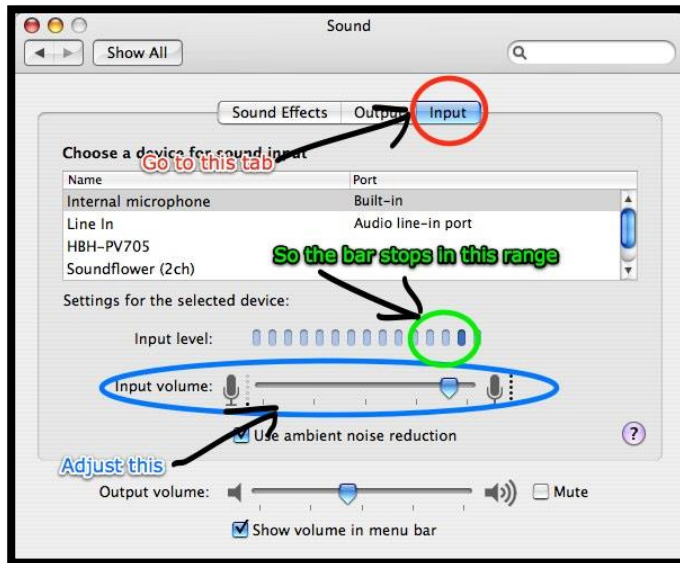
MAC users:

1-Open up System Preferences



2-Go to "Sound"

3-Adjust the level so that when you speak loudly, the blue bar reaches the range shown







# FORT HAYS STATE UNIVERSITY

## LEARNING TECHNOLOGIES

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Once you have completed the above checklist: Open Youtube using a supported browser:

**Firefox** : We recommend using the latest version of Mozilla's Firefox. [Get it here!](#)

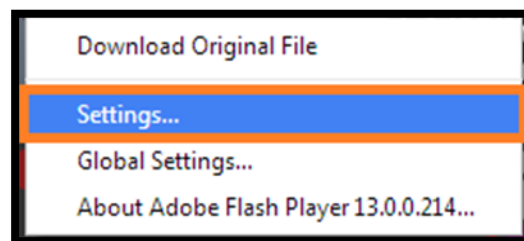
**Chrome**: We recommend using the latest version of Google Chrome. [Get it here!](#)

When you click on the “Record” button in Youtube to record an audio, you may get promoted to allow Adobe Flash detecting your microphone by a screen like this:



----->Click the “ALLOW” button.

1-To make sure your computer microphone is connected to Youtube, hover your mouse in the record area, right click on your mouse and select “Settings”



2-Click on the microphone icon:

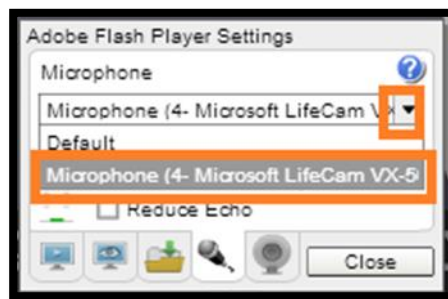




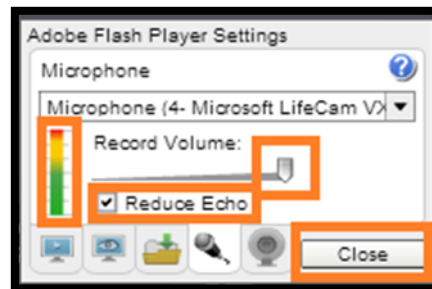
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**3-**Select from the drop down list the correct microphone that you have.

If you are using a headset with a microphone, select the microphone that says “headset”. If you are using a webcam with a microphone, select the microphone that says “webcam” like in the case of the picture below. Otherwise, select “Default”.



**4-**After you made your microphone selection, you can test your microphone to make sure audio inputs are going through. Once you say few words, the green bar will go up and down depends on the volume which you can adjust. Make sure the “Reduce Echo” button is checked to have a better sound quality. Click close to save these changes and you should be good to go!





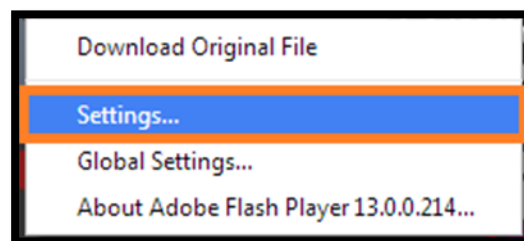
**Webcam:**

When you click on the “Record” button in Youtube to record an audio, you may get promoted to allow Adobe Flash detecting your microphone by a screen like this:



----->Click the “ALLOW” button

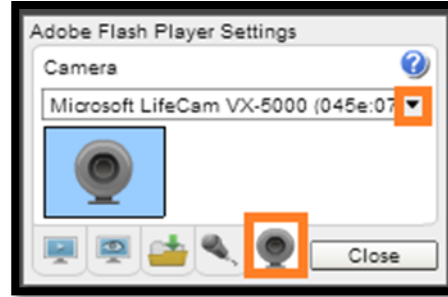
1-To make sure your computer microphone is connected to Youtube, hover your mouse in the record area, right click on your mouse and select “Settings”



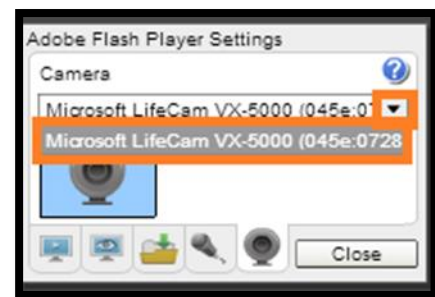
2- Click on the Webcam Icon:



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- 3- Select from the drop down list the correct webcam that you have. If you are using a webcam that is built into the computer, select "Default."



- 4- After you have made your webcam selection, you can test the webcam to make sure that the picture is clear. At this time you can also check to see if your webcam has been detected through your personal computer or laptop. After you have made sure that everything is working correctly, click close to save these changes and you should be good to go!

