



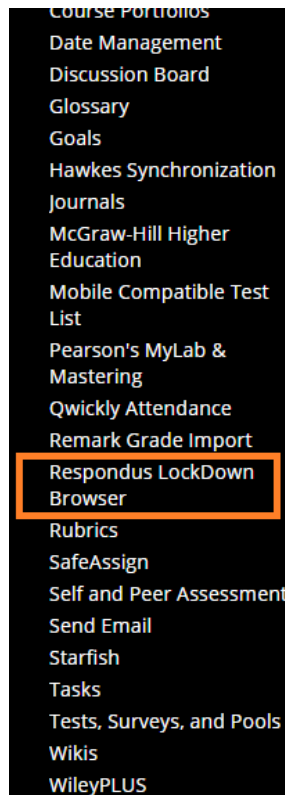
FORT HAYS STATE UNIVERSITY

LEARNING TECHNOLOGIES

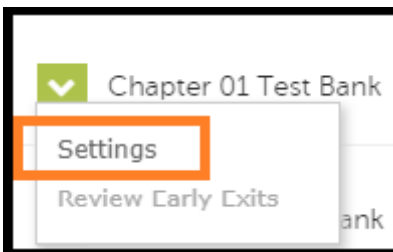
Forward thinking. World ready.

Enabling Respondus Monitor

1. Go to “Respondus Lockdown Browser” under course tools and click “Continue to Lockdown Browser.”



2. Select a test you wish to add Respondus Monitor to and click to dropdown arrow and select “Settings.”





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3. If your test doesn't already require Respondus Lockdown Browser, select "Require Respondus LockDown Browser for this exam."

Monitor Webcam Settings

- Don't require Respondus Monitor for this exam
- Require Respondus Monitor for this exam**
- Either Respondus Monitor or a proctored lab can be used to take this exam

4. You then will see a list of options that you can require of the students when using Respondus Monitor.

Startup Sequence

The Startup Sequence is the set of optional events that occur before a Monitor webcam session begins. You can choose the items to be included in the Startup Sequence, and can edit the text unless it has been locked by the administrator.

<input checked="" type="checkbox"/> Webcam Check Preview
<input checked="" type="checkbox"/> Additional Instructions Preview Edit Text
<input checked="" type="checkbox"/> Guidelines + Tips Preview
<input checked="" type="checkbox"/> Student Photo Preview
<input checked="" type="checkbox"/> Show ID Preview Edit Text
<input checked="" type="checkbox"/> Environment Check Preview Edit Text
<input checked="" type="checkbox"/> Facial Detection Check Preview

Facial Detection Options

- Prevent students from starting the exam if face cannot be detected during Startup Sequence. [\[explain\]](#)
- Notify students **during** the exam if face cannot be detected (prompt for a fix) [\[explain\]](#)

Advanced Settings

- Allow another application to use the microphone during this exam. [\[explain\]](#)
- Make webcam videos additionally available for viewing on mobile devices (allow 24 hours).

Enter a demo student username for use by the instructor: [\[explain\]](#)

5. Here is a video for a walkthrough on how to complete the steps above:

<https://app.vidgrid.com/view/jl1bnVP8S9sb/?sr=tJLNxs>